

Guidelines for processing requests for change in Appeal Applications

It is observed that after submission of online / offline appeal applications, requests from appellants have been received wherein modifications in building coordinates and/or requested top elevation w.r.t original application are sought.

Appeal applications are processed through various Directorates / sections at DoAS, CHQ on the basis of applied coordinates and requested top elevation as submitted by the appellant. Any change in coordinates and/or requested top elevation would require re-examination / reprocessing of an under-process appeal case, resulting in inefficiency, wastage of man-hours and hence delay in processing.

This issue was put up before Appellate Committee meeting of 26.05.2022. Appellate Committee taking note advised AAI to take action as deemed fit. In view of this, it is decided that:

- i. Any modification in applied building coordinates viz. revision of building coordinates, addition deletion of building(s) / structure(s), etc. and/or any revision in requested top elevation in appeal application for building(s) / structure(s), after submission of online / offline appeal applications at any stage shall not be permitted. Accordingly, the appeal case be disposed of.
- ii. The appellant may file fresh appeal application with requisite fee along with necessary documents and the appeal application will be processed afresh.